

# The Cottages at Fairmount Lane, Homeowners Association, Inc.

## 2013 Board Meeting Minutes

Date: April 8, 2013

Time: 4:00PM

Place: 5049 Gladiola Way

### **DRAFT**

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#### **Call to Order**

Meeting was called to order at 4:05 p.m. Board members in attendance were Tina Kulp, Don Philipson and Jerry Stricker. In attendance for the Architectural Control Committee (ACC), were Dan Sorensen, Paul Dardano and Mike Sicola. In attendance from Stillwater Community Management (SCM) was Holly Bristol.

#### **New Business**

##### **Discussion of the role of the ACC within the HOA**

All Design Review Requests (DRR) to be sent directly to SCM who will distribute to the ACC. ACC will review the DRR and make sure that it follows the intent of the CCRs and the Design Guidelines for the HOA. Each submittal will be considered on a case by case basis.

ACC requested that all DRRs provide a list of types of plantings along with their size at maturity.

Residents need to obtain all necessary permits as well as comply with all set-backs required by Jefferson County.

#### **HOA Resolutions**

The Board was provided with typical resolutions HOAs have after turnover. The Board will review and comment back to SCM.

Resolution of the Board of Directors: Jerry Stricker, President; Tina Kulp, Vice President and Don Phillipson, Treasurer.

#### **Landscape Contractor Meeting**

Board Members and SCM will meet to walk the HOA common areas with Raul Rojas with Keesen Landscaping.

#### **Common Area**

SCM is going to contact Wannamaker Ditch Company about the state of the inlet and outlet of the ditch going through the common area.

SCM is going to contact Remington Homes about finishing the grade on the north side of the property behind and to the east of 5045 Gladiola as well as tree trimming on the east side.

Community Work Day is scheduled for Saturday, May 4<sup>th</sup> at 9am. SCM will send out email to HOA members. Jerry and Don will give top soil and seed amounts to SCM for purchasing.



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SCM to request 6 full sized, paper copy of plats from Remington Homes for Board and ACC use.

## **Adjournment**

Meeting adjourned at 5:30 p. m.



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Page 2